**Classroom/School Expectations**

Monroe has been implementing a program called PBIS, which works on common language, expectations and positive reinforcement. Classroom teachers are generally following the common behavior code adopted by Monroe.

Be Respectful

Be Responsible

Be Safe

Obviously this looks different in every class, subject and area on campus. All students will receive training in how the Maverick Code will affect them throughout campus. The included list of classroom procedures will assist students in knowing what is expected in this classroom. PBIS uses a school-wide discipline plan, which is listed below:

1. **First consequence**-Student is given a verbal warning.
2. **Second consequence**-Student is asked to take a time-out (student will be moved and will work independently).
3. **Third consequence**-Student is sent to a “buddy” teacher to complete work. S/he must also complete a reflection form and bring a signed copy the next day.
4. **Automatic suspension from class**-Student receives an office referral.

The goal of the Discipline Plan is that students change their behavior as quickly as possible with specific communication. The main emphasis of PBIS is to teach students how to behave in a positive manner through positive reinforcement. Each teacher has been given tickets that students will receive as they meet or exceed behavior expectations. These tickets may be used for both individual and school-wide rewards.

**Miss Parrott Classroom Procedures**

Entering the Classroom

* Wait for the teacher to greet you at the door
* Get your folder/work and go to your assigned seat
* Take out required materials
* Read and record the agenda in your Reminder Binder
* Look at the board or overhead for the assignment and begin

Leaving the Classroom

* Clean up when you are instructed, put supplies away
* Check the floor and surrounding area for garbage
* Wait at your desk quietly until the teacher tells the class to stand
* Push in your chair or put it on the desk (the teacher will instruct)

Whole class activities-the entire class is doing the same thing (taking notes, listening to the teacher or student(s), watching a movie, etc.

* stay in your seat
* raise your hand to speak, listen actively,
* wait until group/individual work time to get up to sharpen pencils or use the restroom

Partner/Group work activities-this time will usually follow a whole class activity, can be assigned or chosen groups depending on the situation, 2-6 in a group

* Stay on task
* You may ask the teacher **only** after you have asked everyone in the group
* Each person is responsible for their own work
* Know activity volume level
* Once work has begun, you may ask to sharpen pencils, use the restroom, etc.

Individual work activities-this may include assessments, note taking, silent reading, etc.

* Stay on task
* Stay in your seat (unless otherwise instructed)
* You may ask the teacher for help **only** after you have attempted the task
* Do not interrupt the teacher when she is working with a small group (unless it is an emergency)
* You must work without talking to others
* You may ask to sharpen pencils, use the restroom, etc.

Tardies-You will owe the amount of time that you were late, during break or lunch.

Quiet Signal-The teacher will ring the bell 3-4 times then count silently from 5 to zero. This may be time to clean up, a clarification, or a quick check. If the teacher is at zero and there is continued talking and/or movement, time will be taken away from the class or individuals.

* Stop what you are doing
* Wait quietly
* Help others who may have not heard the signal
* Listen actively to instructions

Turning in assignments-You will receive one Homework/Assignment pass per trimester

* Wait until you are given instructions to turn in
* Check your paper for the proper heading then pass forward
* The front student will check all papers for names
* To use a homework/assignment pass, complete the date and name of assignment and turn that in instead of your assignment (REMEMBER: You will have only one day and must turn in the assignment directly to the teacher)

Turning in late work-will be accepted one day past the original due date

* Write your name is on your work and turn it into the bin
* Be sure to write LATE in all caps so that you will receive credit
* If it is a Homework Pass assignment, you **must** turn it in directly to the teacher

Hall pass procedure-You will receive one Bathroom Pass per trimester

* One student may go at a time
* Make sure it is an appropriate time (group or individual time, not 10 min. before or after the bell)
* Ask the teacher for permission
* Fill out your bathroom pass
* Sign out on the clipboard (clip your pass to the clipboard)
* Take the hall pass and leave quietly
* Return quickly and quietly (no detours)
* Return hall pass, sign back in on clipboard (don’t take your bathroom pass-it will be returned by the teacher), sit down quietly

Absences-When you are absent you must check the absence binder to see what you missed. If you need to turn in assignment, write ABSENT in capital letters and the date that you were absent. You have as many days as you were absent to turn in an assignment (for example: if you were absent for 2 days, you would have an additional 2 days to complete and turn in the assignment).

What do I do next?-If you finish an assignment early you can:

* Get started on your independent reading
* independent writing
* Work on any unfinished assignments from any classes